

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**March 5, 2014**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor

Teresa Ambrosino, Department Coordinator, Tracey Tardy

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- 1 The meeting, located in the temporary town hall, 3 Milford St. Upton was called to order @ 6:30
- 2 p.m.
- 3
- 4 Attendees: Chairman Charles Marsden, Glenn Fowler, Teresa Ambrosino and Tracey Tardy
- 5
- 6 Meeting minutes from 2/26/14 were approved by the Board
- 7
- 8 1 abutter's list was approved for 12 Milford St
- 9
- 10 Reviewed mail
- 11
- 12 Approved motor vehicle abatement applications and certificates
- 13
- 14 Certificates for abatement were approved 1 veteran one personal property
- 15
- 16 Vouchers were approved
- 17
- 18 The Board has requested that site visits be scheduled for 111 High st per the owners request and
- 19 10 Fiske Ave. Messages were left for each of the owners to see if they could be scheduled for
- 20 next Wednesday evening.
- 21
- 22 Month end motor vehicle abatement list was signed for the Collector and Accountant
- 23
- 24 The Board signed the state form 166/380 for the schedule of uncollectible excises tax for 1999-
- 25 2007 per the Collectors review and request so they may be removed from the books as he has
- 26 found them uncollectable. The Board will review the uncollectable information sent to the office
- 27 from the Collector for the personal property at the next meeting. They only approved the excise
- 28 tax this week.
- 29
- 30 A review of the new office layout was review the Board agreed that it will be fine with the extra
- 31 cabinets and make sure there is at least one chair for the public would prefer two. The Board had
- 32 requested a table to be put in the office but because of the ADA compliance the only way it
- 33 would fit would be if they removed the 2<sup>nd</sup> desk.
- 34
- 35 Assessor Ambrosino reviewed with the other Board members information that she had obtained
- 36 about one of the owner unknown parcels Map 35-35. More research will need to be done before
- 37 a final decision can be made on the lot. The process of collecting all the data surrounding the
- 38 parcel is being done to see if it will lead to the owner of that lot. This will need to be done for
- 39 each of the unknown parcels.
- 40
- 41 Reviewed monthly report form The Warren Group for Sales
- 42

43 Paperwork from the state was reviewed for the FY2015 Social security deduction for exemptions  
44 next year.

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46 The meeting was adjourned @ 8:00 p.m.

47  
48 Respectfully Submitted,

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51 Tracey Tardy, Department Coordinator